

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, January 14, 2026

Board members present were Emmy Roorda, Gail Martin, Jackie Barnes, *City Ex-Officio* David Schloegel, Sarah Hellekson (arrived at 3:50), Jessica Alonge, Denise Waldie, and Amanda Hastings. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, and Technology Coordinator Jennifer Senger (via Zoom).

Jessica called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Gail made a motion to accept the December 10 minutes, seconded by Jackie. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of December.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Joe noted another Meidinger disbursement has been received in the amount of \$57.60.

Amanda made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$3,422.93 Amazon EFT, seconded by Gail. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

WINDOWS 11 UPDATE

Jennifer reported 10 of the approved 18 computers have been replaced so far. In addition to that, 16 library computers have updated to Windows 11 successfully. Jennifer said there have been some challenges with coordinating the timing of updates to have the least number of interruptions as possible for patrons and staff. Due to changes to Microsoft's current software services, the library had to move to Microsoft 365 subscription service. With that subscription, the library has the ability switch emails to the JRVLS domain name. Library email addresses are currently in the process of being changed over now.

REQUEST TO HOLD FOUR PROGRAMS AT THE LODGE (MASONIC BUILDING) IN 2026

Gail made a motion to approve 4 more programs at The Lodge in 2026, seconded by Amanda. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of November
 - Patron count: 4,597
 - Patron cards: 8,138
 - Libby/Overdrive usage: 2.315
 - Hoopla usage: 643 uses for a total of \$1,516.83
 - Item usage: 6,633
 - Computer usage: 591 (ADPL) and 107 (SCL)
- Program report
 - 32 attendees for the first Toddler Playtime program
 - The after-school program continues to have an average of 40 students per day

- Tiny Art Show begins January 20 – February 9 and people’s choice vote will begin February 17
- Food for Fines begins February 1
- Sweetheart Dance will be Friday, February 13

NEXT BOARD MEETING

Next regular board meeting Wednesday, February 11, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Amanda made a motion to adjourn the meeting at 4:17 pm.

Respectfully submitted,

Jill Pfaff