

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, July 8, 2026

Board members present were Jackie Barnes, David Schloegel, Denise Waldie, Amanda Hastings, Melissa Thury, Meranda Vetsch, and Kathy Burkle (arrived at 3:38 pm). Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Jackie called the meeting to order at 3:31 pm.

APPROVAL OF THE MINUTES

Amanda made a motion to accept the June 10 minutes, seconded by Melissa. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of June.

Amanda and Melissa notified the board they were individually approached by a board member on the Jamestown Community Foundation. This person informally told them JCF does not want to continue holding the library funds that are currently being held by them. A decision will be made at the next JCF meeting in August.

Joe will work to get the JCF totals shown on the balance sheet to reflect the amounts that are shown on Stifel statements.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Amanda made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$4,228.46 Amazon EFT, seconded by Meranda. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

WELCOME KATHY BURKLE TO THE LIBRARY BOARD

The board welcomed Kathy Burkle to the library board.

UPDATE RE: REMOTE LOCKERS FROM BIBLIOTHECA

Joe visited with Bibliotheca and received more information about their remote locker system. The remote lockers could enable community members to pick up, reserve, renew, and request books when they are unable to make it to the library or bookmobile. They would be ideal in some of the rural areas of Stutsman County. They would cost approximately \$26,000 each plus the recommended service contract.

The board requested Joe bring back a list of the top 5 communities to aim for and if those communities would be receptive to it. They would also like to know from libraries that are currently using the remote lockers and how they're working for them.

Joe will bring more information to the board next month.

REVIEW STATS FROM PUBLIC LIBRARY SURVEY 2025

Joe discussed the stats from the 2025 Public Library Survey.

BUDGET PRESENTATION AT COUNTY COMMISSION JULY 21

Joe presented a draft of the 2025 annual report that Abby Perdue from Friends of the Library put together for the library.

ADPL & SCL MAINTENANCE NEEDS

Joe shared the upcoming maintenance needs for both libraries. He will be sharing these in a presentation to the County Commission and City Council meetings.

OTIS ELEVATOR PROPOSAL TO REPLACE HYDRAULIC OIL IN ELEVATOR

Joe has received a proposal from Otis Elevator to replace the hydraulic oil in the elevator; however, he still has several questions for them. He is waiting to hear back from Otis.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of June
 - Patron count: 5,168
 - Patron cards: 8,402
 - Libby/Overdrive usage: 2,365
 - Hoopla usage: 768 uses for a total of \$1,821.88
 - Item usage: 7,665
 - Computer usage: 581 (ADPL) and 163 (SCL)
- Jill gave a program report for the library. Programs in June included a T-Rex party for children, piano lessons for adults, patriotic crafts for teens & adults, and a flag give-away for everyone. Upcoming Dino Dig Day July 10, bookmobile at Lincoln school for Big Rig Day July 10, Bingo for School Supplies at The Lodge on July 25, and As Mama Told Us presentation July 23.
- New board member orientation is scheduled for 2:30 pm, August 12
- Good news: Gen Z reading and using libraries more than in 2022

NEXT BOARD MEETING

Next regular board meeting Wednesday, August 12, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Jackie adjourned the meeting at 4:53 pm.

Respectfully submitted,

Jill Pfaff
Secretary