

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, September 9, 2026

Board members present were Jackie Barnes, David Schloegel, Melissa Thury, Meranda Vetsch, and Kathy Burkle. Absent were Denise Waldie and Amanda Hastings. Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Jackie called the meeting to order at 3:32 pm.

APPROVAL OF THE MINUTES

Meranda made a motion to accept the August 12 minutes, seconded by Kathy. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of August.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Melissa made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$5,564.62 Amazon EFT, seconded by David. Roll call vote showed 5 ayes, 0 nays. 2 absent. Motion carried.

RENEWAL OF MATURING CD AT BANK FORWARD

Kathy made a motion to renew the maturing CD at Bank Forward with details at Board President and Director's discretion, and two signatures required; seconded by Meranda. Roll call vote showed 5 ayes, 0 nays. 2 absent. Motion carried.

UPDATE RE: REMOTE LOCKERS FROM BIBLIOTHECA

Joe met with Steve Hammel with the North Dakota State Library. Steve was able to give the pros and cons of having book kiosks. Joe plans to attend the upcoming City of Medina meeting on September 14.

BUDGET RECONSIDERATION REQUEST

Melissa made a motion to submit Library Budget A as the revised budget request to the City and County, seconded by Meranda. Roll call vote showed 5 ayes, 0 nays. 2 absent. Motion carried.

RESPONSE LETTER

Joe reviewed the response letter to City of Jamestown and Stutsman County with the library board.

Melissa made a motion to approve the response letter to the City and County, excluding the 2nd paragraph option; seconded by Meranda. Roll call vote showed 5 ayes, 0 nays. Motion carried.

ADPL MAINTENANCE NEEDS UPDATE

Joe updated the library board that project specs have been written and will be worked on in the upcoming month.

ELEVATOR

Joe shared the proposal from Otis Elevator.

Meranda made a motion to accept the proposal from Otis Elevator, seconded by Kathy. Roll call vote showed 5 ayes, 0 nays. 2 absent. Motion carried.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of August
 - Patron count: 5,527
 - Patron cards: 8,503
 - Libby/Overdrive usage: 2,254
 - Hoopla usage: 826 uses for a total of \$1,957.09
 - Item usage: 7,377
 - Computer usage: 850 (ADPL) and 191 (SCL)
- Joe will be meeting with JLG Architects at NDLA to discuss next steps for space needs study.
- Jill reported the following upcoming library programs and events. Sept. 15 will be Are These Really My Relatives, Sept. 25 is Shakespeare – Not Who You Thought He Was, and September 26 is the North Dakota Book and Arts Festival.
- Nichole recapped the children's Summer Reading Program events including Birdwatching Tour, Dino Dig Day with Stutsman County Memorial Museum, Storytimes at ADPL & National Bison Museum, Dino-Sized game night, fishing with ND Game and Fish, and craft days. She said there were 57 Summer Reading programs with 2044 attendees and handed out 594 reading logs. She also said the youth volunteer program was a success and they were very helpful. After-school and storytime have started back up this month and are going very well.

NEXT BOARD MEETING

Next regular board meeting Wednesday, October 14, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Jackie adjourned the meeting at 4:37 pm.

Respectfully submitted,

Jill Pfaff
Secretary