# **Borrower's Policy**

The James River Valley Library System is open to the general public, but only registered borrowers may take materials from the library. Library services are provided free of charge to residents of Stutsman County. Out-of-county patrons may obtain a library card for a fee of \$30 per year (this fee will cover parents/guardians & all minor children living in a household). Library cards are issued upon completion of the formal application form and are renewed every two years for Stutsman County residents.

Temporary cards may be issued to persons temporarily located in Stutsman County. Temporary cards may be issued for three months at a time, with a fee of \$10 applying to each card renewal. Temporary card holders are limited to no more than three items checked out at any given time (added May 16, 2016).

Library cards are used for borrowing items, reserving computers, and accessing online resources. JRVLS considers it the responsibility of the parent or guardians to approve the nature of materials borrowed by minors legally under their care. By obtaining a library card, a patron agrees to accept responsibility for all fines, damages, or loss of materials resulting from use of the card, including use by another person. All patrons must promptly report loss or theft of the card, as well as any change of address. A patron card must be presented to borrow library materials. There is a \$1 fee for replacement of a lost card (damaged cards will be replaced free of charge). Cards are non-transferrable.

Children must be at least five years old to receive a library card. The parent or guardian as the responsible party must sign children's application cards. Children fifteen (15) and older are issued an adult card.

The director reserves the right to discontinue or limit service to anyone abusing the library privileges.

While the library endeavors to provide access to information of the highest quality, the library specifically disclaims any warranty as to the information's accuracy, timeliness, usefulness or fitness for a particular purpose.

The library shall have no liability for direct, indirect or consequential damages related to the use of information accessed through the library, including information that is verbally transmitted at the library.

The availability of information at the library does not constitute endorsement of the content of that information by the library.

# **Loan Periods**

(Revised Dec. 17, 2018)

#### **Adult Collection**

Books and audiobooks: 3 weeks (one renewal)
New books, DVDs, music CDs, magazines, & newspapers: 7 days (one renewal; limit of
3 DVDs and 3 music CDs per patron)

## **Children's Collection**

Books, audiobooks, magazines, and Playaways: 3 weeks (one renewal) DVDs & music CDs: 7 days (one renewal; limit of 3 DVDs and 3 music CDs per patron)

## **Bookmobile Collection**

4 weeks for all material types (limit of 3 DVDs and 3 music CDs per patron)

Materials may not be renewed if reserved by another patron.

Materials may be reserved by phone, e-mail, or in-person.