

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, December 21, 2022

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg, Emmy Roorda, Joan Morris, Gail Martin, and Jackie Barnes. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Friends member Bill Kennedy, City Administrator Sarah Hellekson, County Auditor Jessica Alonge, and City Council Member David Steele. Absent was City Ex-Officio David Schloegel.

Pam called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Robert made a motion to accept the November 16 minutes, seconded by Char.

Joan made a motion to amend the November 16 minutes under the section "Raises for 2023" to add 6% wage increase for all library staff and an additional 1% wage increase for Jill Pfaff. 7 ayes, 0 nays. 0 absent. Motion carried.

The original motion by Robert, seconded by Char was voted on. 7 ayes, 0 nays. 0 absent. Motion carried.

REMARKS FROM THE PRESIDENT

Pam read a letter from Mayor Heinrich and County Commissioner Mark Klose. Sarah Hellekson and Jessica Alonge were available to take questions from the library board.

REPORT FROM THE FRIENDS

Bill reported that the Friends are on hand to support the library and the financial needs of the library.

FINANCIALS

Joe gave the financial report for the month of November.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Gail made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$58.38 (Amazon old account) and \$819.83 (Amazon Business new account) Amazon EFT, seconded by Emmy. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

DIRECTOR EVALUATIONS

Director evaluations were given to Pam.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of November
 - Patron count: 3,762
 - Patron cards: 7,396
 - Libby/Overdrive usage: 1,701
 - Hoopla usage: 273 uses for a total of \$516.49
 - Item usage: 7,504
 - Computer usage: 490 (ADPL) and 51 (SCL)

ADJOURNMENT DECISION

Gail motioned to adjourn the meeting at the conclusion of the tour. Pam agreed.

TOUR WATER DAMAGE

Joe gave a tour of Alfred Dickey Library to show the library board attendees the extent of the water damage from a frozen pipe.

NEXT BOARD MEETING

Next regular board meeting Wednesday, January 11, 2023, 3:30 pm, ADPL.

ADJOURNMENT

Meeting adjourned at 4:30 pm.

Respectfully submitted,

Jill Pfaff