

**Minutes of the James River Valley Library System Board of Directors**  
**Library Board Meeting**  
**Wednesday, April 10, 2024**

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg, Emmy Roorda, Joan Morris, Gail Martin, Jackie Barnes, and *City Ex-Officio* David Schloegel (arrived at 3:04 pm). Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Pam called the meeting to order at 3:00 pm.

APPROVAL OF THE MINUTES

Robert made a motion to accept the March 13 minutes with the amendment to add comments made about computer back-up issues in the Emergency Plan, seconded by Char. Unanimous aye. Motion carried.

REMARKS FROM THE PRESIDENT

Pam reminded the board of the upcoming public meeting at the Masonic Building with the JLG Architects.

FINANCIALS

Joe gave the financial report for the month of March.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Char made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, \$1,722.06 Amazon EFT, and \$14,000 Hoopla EFT to replace smudged check, seconded by Robert. Roll call vote showed 7 ayes, 0 nays. Motion carried.

WATER INCIDENT UPDATE

Joe reported all the repairs in the children's area are close to being finished and it's likely that Alfred Dickey Library will reopen earlier than expected.

EMERGENCY MANUAL UPDATE

Joe presented an updated data back-up plan for the Emergency Manual.

Char made a motion to accept the updated information to be added to the Emergency Manual, seconded by Jackie. Roll call vote showed 7 ayes, 0 nays. Motion carried.

NEXT STEPS FOR OUTREACH REGARDING MASONIC BUILDING

Joe shared copies of the architect renderings for the Masonic building. He presented at the Mason's meeting yesterday and plans to meet with Rotary later this month. Joe would also like to go out with Char to visit the County schools and teachers, then meet with township boards and other public meetings to talk about the building and listen to what people have to say about it.

Gail urged the board to seek a purchase price from the owners of the Masonic Building.

Robert suggested closing Stutsman County Library. Joe responded that the new Strategic Plan calls for expanding the library.

Gail commented that maybe the board should stop the purchase of the Masonic and just rent it for \$200 a time and be done with it and just use that as an alternative space.

Joe urged the board to let the listening process play out.

#### REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of March
  - Patron count: 4,991
  - Patron cards: 7,980
  - Libby/Overdrive usage: 2,196
  - Hoopla usage: 456 uses for a total of \$1,042.05
  - Item usage: 8,209
  - Computer usage: 823 (ADPL) and 207 (SCL)
- Joe reported the book review of the Children's collection is finished
- Meetings planned for Masonic Building
  - Architect Q&A – Sat., April 13, 1-4 pm
  - Puzzle competition – April 27, 2-4 pm
  - Wills & Estate planning with Steve Ottmar – May
  - Harry Potter-themed event – June
- Joe is seeking bids for repairing the front steps at ADPL

#### NEXT BOARD MEETING

Next regular board meeting Wednesday, May 8, 2024, 3:00 pm, ADPL.

#### ADJOURNMENT

Char made a motion to adjourn the meeting at 3:57 pm, seconded by Emmy.

Respectfully submitted,

Jill Pfaff