

**Minutes of the James River Valley Library System Board of Directors**  
**Library Board Meeting**  
**Wednesday, March 11, 2026**

Board members present were Emmy Roorda, Jackie Barnes, David Schloegel (arrived at 3:32 pm), Denise Waldie, and Amanda Hastings. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Technology Coordinator Jennifer Senger, Sarah Helleckson, and Jessica Alonge.

Emmy called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Jackie made a motion to accept the February 11 minutes, seconded by Denise. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of February.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Amanda made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,429.11 Amazon EFT, seconded by David. Roll call vote showed 5 ayes, 0 nays. 0 absent. Motion carried.

MARKETING PLAN FEEDBACK FROM FRIENDS OF JRVL

Joe informed the board that we are awaiting feedback from the Friends. They did not have a chance to discuss the marketing plan due to time restrictions.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of February
  - Patron count: 5,453
  - Patron cards: 8,222
  - Libby/Overdrive usage: 2,350
  - Hoopla usage: 617 uses for a total of \$1,453.56
  - Item usage: 7,228
  - Computer usage: 681 (ADPL) and 79 (SCL)
- Jennifer gave a brief overview of the newly updated library catalog interface for patrons
- Staff meeting report – reviewed Marketing Plan and the library catalog updates
- Joe reported that he has created a cataloging team to help with cataloging in the absence of a full-time cataloger. The team will review cataloging procedures and help determine how to move forward in the department. A decision to hire a full-time cataloger will come in the future.
- Program report
  - Sweetheart dance was a success with 127 people of all ages in attendance
  - Seed Library Kick-Off, March 20, 6:00 pm, SCL
  - Puzzle Competition, April 11, 2-4 pm, The Lodge Jamestown

STATISTICS COMPARISON

Amanda requested Joe show a month-over-month comparison for the library statistics he currently provides. Joe said he would do that for future meetings.

NEXT BOARD MEETING

Next regular board meeting Wednesday, April 8, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Emmy adjourned the meeting at 4:05 pm.

Respectfully submitted,

Jill Pfaff