Patron Support

Have Questions?

Email the Universal Class support team at rbdigitalsupport@recordedbooks.com.

> Patron support is available from 7:30 a.m. to 6:30 p.m. EST, Monday through Friday.

Learn anything.

Learn **anytime**. Learn **anywhere**.



Visit our library's website or information desk for more details.

Overview Guide





Online Continuing Education and Personal Development Courses

Welcome!

Universal Class offers the highest quality online courses for patrons interested in the lifelong pursuit of knowledge for either personal or professional reasons.

Program Features:

- Over 500 courses, both self-paced and instructor-led
- Can be enrolled in up to 5 classes at a time
- 24/7 access to courses through the library's website
- Certified instructors available to answer your questions and assess your performance
- Opportunities to connect with other students for an authentic classroom experience
- Accredited as an authorized provider by the International Association for Continuing Education Training (IACET), offering continuing education units on all qualifying courses

LEARN AT HOME— ON YOUR OWN SCHEDULE!

Career Benefits:

Resume writing Interview skills Master sales skills Payroll management Computer basics

Personal Benefits:

Personal finance Self-improvement Cooking Arts and crafts





A Sampling of Popular Courses:

Dog Psychology Accounting and Bookkeeping Excel Digital Photography Caring for Seniors Adobe Photoshop Nutrition ABCs of English Grammar How to Draw Yoga **and so much more!**

Learn Something New Today!