

**Minutes of the James River Valley Library System Board of Directors  
Library Board Meeting  
Wednesday, January 10, 2024**

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg (via phone), Emmy Roorda, Joan Morris (via phone), Gail Martin, Jackie Barnes (via phone and in person at 4:15 pm), and *City Ex-Officio* David Schloegel. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Technology Coordinator Jennifer Senger (via Zoom), and Sarah Helleckson.

Pam called the meeting to order at 3:31 pm.

APPROVAL OF THE MINUTES

Robert made a motion to accept the December 13 minutes, seconded by Gail. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of December.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Gail made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,227.70 Amazon EFT, seconded by Robert. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

WATER INCIDENT UPDATE

Joe reported the flooring estimate has been approved by the insurance company. Work on the flooring will begin April 8 and Joe is estimating a 2 week closure of ADPL for the work to be completed. The insurance company also approved new baffles to be put up in the children's area and new ceiling tile. Book replacements are continuing to come in and reimbursements for those books.

SITE STUDY DISCUSSION & NEXT STEPS

The board discussed observations and questions from the site study of the Masonic Lodge.

Gail said she would like to hear the purchase price of the Masonic Building.

Joe feels there are two major questions that need to be answered: First, is the public open to using ADPL and Masonic as one library system? Second is the question of cost. If the public doesn't think that the Masonic is a suitable building, then the library wouldn't need to pursue the cost of the building any further.

Joe stated that public meetings could help the board gauge support for two buildings, one library system. If results of the discussion are positive, the board could work on a possible purchase price, with final approval going through the Council & Commission, and probably to a public vote.

David feels there are several more questions that need to be asked: Is the Masonic suitable as an expansion to the library, is our current library situation sufficient, and should the board pursue the Maranatha building or some other space? David also feels the MOA decision that still needs to be made between the City and the County weighs heavily on this right now.

Robert asked about the possibility of removing enough materials so that everything could be located at ADPL.

Gail requested an executive session for the next board meeting to discuss a possible purchase price for the Masonic Building. She specifically wants to know what Joe considers a reasonable purchase price.

Joan asked Joe if the library would close SCL if the library purchased the Masonic Building and was in the process of conducting renovations. Joe said he would probably recommend closing SCL to patrons at that point to focus all possible resources on the renovation.

#### REQUEST TO HOST A PUBLIC INFORMATION AND LISTENING EVENT AT THE MASONIC BUILDING WITH OUR ARCHITECT

Jackie made a motion to authorize the library to host a public information and listening event at the Masonic Building with JLG Architects, seconded by Char. Roll call vote showed 5 ayes, 2 nays (Hoekstra and Morris). 0 absent. Motion carried.

#### REQUEST TO AUTHORIZE TWO CONCEPT RENDERINGS FOR THE INTERIOR OF THE MASONIC BUILDING

Char made a motion to authorize two concept renderings for the interior of the Masonic Building, seconded by Jackie. Roll call vote showed 4 ayes, 3 nays (Hoekstra, Morris, and Martin). 0 absent. Motion carried.

#### WATER AND HEAT DETECTION SYSTEM

Robert made a motion to accept the estimate of \$5,036.07 from Monnit for a water detection system at ADPL, seconded by Gail. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

The library board instructed Jennifer look into temperature sensors to add on to the Monnit water detection system.

Robert Hoekstra left the meeting

#### FUTURE OF THE LIBRARY SYSTEM

Joan stated that the previous discussion answered a number of important questions. She expressed concern about cost to taxpayers of maintaining the Masonic Building.

Gail Martin left the meeting.

#### USING THE LODGE (MASONIC BUILDING) FOR EXPANDED PROGRAM SPACE

Emmy made a motion to use the Masonic Building for expanded program space for five programs, seconded by Char. Roll call vote showed 5 ayes, 0 nays. 2 absent. Motion carried.

The library board requested Joe look into liability insurance coverage for offsite activities.

#### REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of December
  - Patron count: 3,542
  - Patron cards: 7,914
  - Libby/Overdrive usage: 2,080
  - Hoopla usage: 345 uses for a total of \$822.71
  - Item usage: 8,360
  - Computer usage: 362 (ADPL) and 109 (SCL)
- Staff are making good progress with the book review. Joe will update the board at the next meeting regarding any additional staff time needed to finish.
- Joe will present a talk entitled "Inclusive Libraries in an era of Censorship" to Human Rights Coalition, Arts Center, January 17, 7 pm
- Emergency plan draft to be presented February

#### NEXT BOARD MEETING

Next regular board meeting Wednesday, February 14, 2024, 3:30 pm, ADPL.

#### ADJOURNMENT

Pam adjourned the meeting at 5:20 pm.

Respectfully submitted,

Jill Pfaff