

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, February 9, 2022

Board members present were Pam Phillips, Char Freeberg, Emaline Roorda, Jay Nitschke, Joan Morris, Gail Martin, and City Ex-Officio David Schloegel. Absent was Robert Hoekstra. Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Pam called the meeting to order at 3:30 pm.

THANK YOU

Jay Nitschke was thanked for her years of service on the library board. Jay was instrumental during the library renovation and as a voice of wisdom. She will be missed.

REPORT FROM THE PRESIDENT

Pam informed the board the minutes will be much shorter going forward. Pam would also like to keep the board meetings to one hour. Pam said if a board member would like to discuss something not on the agenda, she will give them one minute to present, then it will be put on the agenda for the following month. Pam reported she and Joe met with Mayor Heinrich and County Commissioner Mark Klose. She said they discussed the need for a new Memorandum of Understanding, so they will work on that and let the board know when it is completed.

APPROVAL OF THE MINUTES

Gail made a motion to accept the December 8 and December 16 minutes, seconded by Emmy. 5 ayes, 1 nay (Morris). 1 absent. Motion carried.

FINANCIALS

Joe gave the financial report for the month of January.

BILLS TO BE PAID, PAYROLL AS PAID, AND AUTO PAY AS PAID

Gail made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,104.75 Amazon EFT, seconded by Jay. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

REVISED BUDGET WITH HOOPLA FUNDING

Char made a motion to accept the revised budget with Hoopla funding, seconded by Emmy. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

HOOPLA AGREEMENT

Char made a motion to enter into the Hoopla agreement and write \$3,000 check for down payment, seconded by Jay. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

Hoopla usage will be monitored carefully.

LIBRARY OF THINGS POLICY AND LIABILITY WAIVER

Joe reviewed the Library of Things Policy and Liability Waiver with the board. The board was unable to vote on the policy as the attorney still needs to review it.

REPORT OF THE LIBRARY DIRECTOR

- Joe reported the Friends are working on getting more members. They are also defining what it means to be a member of the Friends.
- Joe presented statistics for the month of January
 - Patron count 3,357
 - Item usage 6,238
- Space needs study public meeting Thursday, Feb. 17, 6-8 pm, ADPL
- Cricut machine has been purchased for craft classes and patron use
- Mitten Tree – 166 items donated
- Food for Fines – extended to Feb. 28th
- Jill reported on the following
 - 2022 Adult Winter Reading Program – lower participation but remains hopeful
 - Upcoming in-person programming – craft class, photography class, and program at Heritage Center

NEXT BOARD MEETING

The next board meeting is Wednesday, March 9, 2022, 3:30 pm, ADPL.

ADJOURNMENT

Pam adjourned the meeting at 4:38 pm.

Respectfully submitted,

Jill Pfaff