

Event Policy

(Revised 2/18/2020)

James River Valley Library System sponsors events to further its mission “to inform, enrich, and empower our community.” Events consistent with the library’s purpose may include those intended to educate and inform the public, to promote community discussion, or to present cultural events or entertainment.

Guidelines

- Library events will generally be free and open to the public.
- The library may co-sponsor events with other organizations. Policy restrictions on library events shall apply to events held on library premises.
- Staff plan library events and make them available to the community as a whole, but some events, such as tours, may be given to designated groups on request.
- Events should be in keeping with the purpose of the library.
- Community groups may reserve the Meeting Room for non-commercial purposes at times when the Meeting Room is not otherwise in use.
- Permission to use the Meeting Room for an event does not imply library endorsement of any group, program, or activity.
- Library spaces may not be used for obscene or sexually explicit purposes.
- Community groups wishing to conduct children’s programs at the library must co-sponsor the event(s) with library staff.
- Approval of all events held at the library is at the discretion of the Library Director; community-group event requests may be reviewed by the Library Board if denied by the Director.
- Sale of items related to events will be at the discretion of the Library Director.