

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, December 10, 2025

Board members present were Gail Martin, Jackie Barnes, *City Ex-Officio* David Schloegel (arrived at 3:34 pm), Sarah Hellekson, and Jessica Alonge. Absent were Emmy Roorda, Denise Waldie, and Amanda Hastings. Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Sarah called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Gail made a motion to accept the November 12 minutes, seconded by Jessica. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of November.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Joe noted a check has been written to Friends of the Library in the amount of \$10,000 from Larry and Marilyn Holbach bequest for technology. A check has also been written to Jamestown Community Foundation for the final \$254.34 Meidinger disbursement.

Jackie made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$4,600.30 Amazon EFT, seconded by Gail. Roll call vote showed 4 ayes, 0 nays. 3 absent. Motion carried.

CITY/COUNTY LIBRARY UPDATE

Sarah and Jessica have drafted a revised MOA. They are waiting for the library attorney to complete her review. They hope to get it to the City Council and County Commission before the end of December.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of November
 - Patron count: 4,885
 - Patron cards: 8,106
 - Libby/Overdrive usage: 2.410
 - Hoopla usage: 592 uses for a total of \$1,413.77
 - Item usage: 5,960
 - Computer usage: 672 (ADPL) and 78 (SCL)
- Upcoming programs
 - Holiday Open House, Friday, December 12
 - Tiny Art Show in January
 - Toddler play time Thursday mornings beginning in January

NEXT BOARD MEETING

Next regular board meeting Wednesday, January 14, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Sarah adjourned the meeting at 3:55 pm.

Respectfully submitted,

Jill Pfaff