

**Minutes of the James River Valley Library System Board of Directors**  
**Library Board Meeting**  
**Wednesday, July 13, 2022**

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg, Emaline Roorda, Joan Morris, Gail Martin, Jackie Barnes, and City Ex-Officio David Schloegel. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Debora Denny, Sarah Helleckson, and Branch Manager Nichole Greshik.

Pam called the meeting to order at 3:30 pm.

REQUEST FROM A MEMBER OF THE PUBLIC

Pastor Bob Boyar, a member of the public, made a statement to the library board. Bob requested the board members who voted to ask the County to restore the \$60,000 cut from the 2022 budget convince the taxpayers that it's worth having Stutsman County Library remain open.

REMARKS FROM THE PRESIDENT

Pam said she has made a change to the agenda by moving the Friends of the Library report to the top of the agenda.

REPORT OF THE BUILDING COMMITTEE

Debora Denny reviewed the list of objective criteria for the future library building initiative which the building committee began at the last meeting. It was decided by consensus that the library board will add to the list of objective criteria at the upcoming library board retreat.

FACILITATION UPDATE FROM DEBORA DENNY

Debora gave a facilitation update to the board. It was decided the library board retreat will be held August 4, 9:30 am to 4 pm, in the Unruh-Sheldon Building on the University of Jamestown campus.

APPROVAL OF THE MINUTES

Char made a motion to accept the June 15 minutes, seconded by Robert. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of June.

BILLS TO BE PAID, PAYROLL AS PAID, AND AUTO PAY AS PAID

Robert made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$1,219.55 Amazon EFT, seconded by Gail. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

PROPERTY DISCUSSION (REQUESTED FROM JUNE BOARD MEETING)

The board decided to move on with the meeting and wait for thoughts from the building committee.

INSTRUCTIONS FOR HANDLING A BEQUEST TO ALFRED DICKEY LIBRARY

Joe informed the board Shirley Meidinger donated approximately \$200,000 to Alfred Dickey Library in her will. Joe asked the board how they would like to handle the donated money.

Robert made a motion that the funds received from Shirley Meidinger's estate be deposited with the Jamestown Community Foundation; seconded by Char. Roll call vote showed 6 ayes, 0 nays, 0 absent. Joan Morris recused herself from the vote. Motion carried.

#### SICK LEAVE POLICY REVISION

Joe requested the addition of the following statement to the sick leave policy, "The Director may also require a doctor's note for sick leave where there is a pattern of absenteeism or excessive absenteeism."

The board informally tabled the policy revision until they have more information. Pam declared it tabled.

#### COVID REOPENING PLAN UPDATE

After some discussion, the board decided by consensus to keep the current reopening plan in place.

#### REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of June
  - Patron count: 5,910
  - Patron cards: 7,091
  - Libby/Overdrive usage: 1,632
  - Hoopla usage: 171 uses for a total of \$321.08
  - Item usage: 7,941
  - Computer usage: 487 (ADPL) and 115 (SCL)
- Joe shared the patron card statistics for rural patrons (24.7 %) vs. city patrons (75.3%)
- Nichole shared notes and cards they have received at SCL and the bookmobile. She also shared book report cards they received back from the students in classes that get book bins. Nichole reported the canvas painting for children and families has been successful, with a full event registration and a waiting list. In the month of June the bookmobile participated in story time at the National Buffalo Museum, County Fair, and Dr. Dawn's Dairy Days.
- Joe shared an e-mail praising Emily and Nico for the help they provided and commended their diligence and professionalism.

#### NEXT BOARD MEETING

The next board meeting is Wednesday, August 10, 2022, 3:30 pm, ADPL.

#### ADJOURNMENT

Robert made a motion to adjourn the meeting at 4:57 pm.

Respectfully submitted,

Jill Pfaff