

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, November 12, 2025

Board members present were *City Ex-Officio* David Schloegel, Sarah Hellekson, Jessica Alonge, Denise Waldie, and Amanda Hastings. Absent were Emmy Roorda, Gail Martin, and Jackie Barnes. Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Sarah called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Amanda made a motion to accept the October 8 minutes, seconded by Jessica. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of October.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Amanda made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,914.08 Amazon EFT, seconded by Jessica. Roll call vote showed 4 ayes, 0 nays, 3 absent. Motion carried.

CITY/COUNTY LIBRARY UPDATE

Sarah reported she and Jessica will be meeting tomorrow to work on a revised MOA. The MOA will be reviewed by the library attorney, then it will move on to the City Council and County Commission.

MARKETING PLAN DRAFT

Joe reviewed a draft of the Marketing Plan with the library board.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of October
 - Patron count: 6,460
 - Patron cards: 8,083
 - Libby/Overdrive usage: 5,286
 - Hoopla usage: 615 uses for a total of \$1,483.13
 - Item usage: 7,550
 - Computer usage: 858 (ADPL) and 85 (SCL)
- First aid/CPR class completed by staff
- Joe took a class at VCSU - "Becoming a Superstar Supervisor"
- Staff meeting –reviewed and revised the Marketing Plan
- Upcoming event – Holiday Open House, December 12, 5-7 pm

NEXT BOARD MEETING

Next regular board meeting Wednesday, December 10, 2025, 3:30 pm, ADPL.

ADJOURNMENT

Sarah adjourned the meeting at 4:33 pm.

Respectfully submitted,

Jill Pfaff