

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, April 12, 2023

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg, Emmy Roorda, Joan Morris, Gail Martin, and Jackie Barnes. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, and Friends member Christina Gillingham. Absent was *City Ex-Officio* David Schloegel.

Pam called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Robert made a motion to accept the March 15 minutes with the correction in the wording of Jill's raise request and adding the following "\$8,528.23 to \$59,000", seconded by Char. Unanimous aye. Motion carried.

REMARKS FROM THE PRESIDENT

Pam requested the board try to have the board meeting end by 5:00 PM.

FINANCIALS

Joe gave the financial report for the month of March.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Emmy made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$1,106.57 Amazon EFT, seconded by Robert. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

REPORT FROM THE FRIENDS

Christina reported the Friends have started their annual membership drive through e-mail. She also said they are currently in the process of making the switch from Blackbaud to Bloomerang. They are still working on voting in a new vice president; however, they have added a new board member, Amanda Tolls. The Friends are working on activities for upcoming National Library Week. In addition to the activities, there will be a billboard advertising National Library Week.

WATER INCIDENT

Joe reported he spoke to the insurance representative with NDRIF and was told they still were unable to get in touch with the insurance adjuster. Joe approached NDRIF with the \$20 per book replacement offer from the board, but the representative hasn't made a decision about that yet. NDRIF is in the process of reimbursing JRVLS for some of the bills from the incident that have been paid.

TUCK-POINTING AT ADPL

Joe informed the board that other masons in the area were contacted about tuck-pointing work needed at Alfred Dickey Library. Only one expressed interest, but no bid was submitted.

Char made a motion to accept the tuck-pointing bid from Tritschler Masonry, seconded by Robert. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

UPDATE ON HB 1205 AND SB 2360

Joe reviewed the updated HB 1205 and SB 2360 bills.

FYI-ROOF LEAKING AT SCL

Joe informed the library board the roof at Stutsman County Library is leaking. Ice dams on the roof began to melt and a significant amount of water leaked into the building above the DVD area. DVD cases got wet as well as a few ceiling tiles, but no other visible damage was caused. Joe said the leaks have stopped now. The County is going to go back to the roofing company who installed the roof in 2016 to inquire about warranty work.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of March
 - Patron count: 5,009
 - Patron cards: 7,533
 - Libby/Overdrive usage: 1,805
 - Hoopla usage: 316 uses for a total of \$686.44
 - Item usage: 11,578
 - Computer usage: 571 (ADPL) and 134 (SCL)
- Joe reviewed the statistics for the completed Public Library Survey
- National Library Week, April 23-29
- The transition from Blackbaud to Bloomerang is going smoothly.
- Tree planting for Jim and Awanda Nowatski will be Saturday, May 6 at 9 am

NEXT BOARD MEETING

Next regular board meeting Wednesday, May 10, 2023, 3:30 pm, ADPL.

ADJOURNMENT

Pam adjourned the meeting at 4:27 pm.

Respectfully submitted,

Jill Pfaff