

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, March 9, 2022

Board members present were Pam Phillips, Char Freeberg, Emaline Roorda, Joan Morris, Gail Martin, Robert Hoekstra, Jackie Barnes, and City Ex-Officio David Schloegel. Also present were Library Director Joe Rector and Assistant Director Jill Pfaff.

Pam called the meeting to order at 3:31 pm.

WELCOME

The board welcomed new board member Jackie Barnes.

REMARKS FROM THE PRESIDENT

Pam commended the board for keeping the last board meeting shorter and would like to keep this meeting at under 1 hour.

APPROVAL OF THE MINUTES

Robert made a motion to accept the February 9 minutes with the amendment to add the statement “usage will be monitored carefully” to Hoopla Agreement section; seconded by Gail. 7 ayes, 0 nay. 0 absent. Motion carried.

FINANCIALS

Joe gave the financial report for the month of February.

BILLS TO BE PAID, PAYROLL AS PAID, AND AUTO PAY AS PAID

Gail made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$1,984.33 Amazon EFT, seconded by Robert. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

COVID REOPENING PLAN REVISION

Robert made a motion to approve the COVID reopening plan revision as presented, seconded by Char. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

LIBRARY OF THINGS POLICY AND LIABILITY WAIVER

Char made a motion to accept the Library of Things Policy and Liability Waiver, seconded by Emmy. Roll call vote showed 6 ayes, 1 nay (Morris). 0 absent. Motion carried.

SPACE NEEDS STUDY

Joe shared the first draft of the space needs study with the board. He plans to bring the study to the building committee Zoom meeting on March 23 at noon. Joe also informed the board that Pam will replace Jay on the building committee.

CITY/COUNTY LIBRARY AGREEMENT

Pam informed the board the City and County have signed an amendment to the Memorandum of Agreement two-year notice of intent to withdraw, extending it by another year. This will allow the library board more time to make future plans for the library.

Joan made a motion to set up a library board retreat to be held by April 30, 2022. Motion failed for lack of a 2nd.

The board decided by consensus that a survey will be sent out to the board members to find out what date and time will work best to hold the retreat. Pam is working on the retreat details.

REPORT OF THE LIBRARY DIRECTOR

- Joe reported the Friends continue to work on building their membership list.
- Joe presented statistics for the month of February
 - Patron count 3,621
 - Patron cards 6992
 - Libby/Overdrive usage 1538
 - Item usage 6,220
 - Computer usage 473
- Staff meeting: discussed space needs, COVID revision, Hoopla, and Library of Things
- Joe reported that Hoopla is coming and hopes to have it live by the end of March. Usage will be carefully tracked.
 - FYI – 2020 e-usage: 16,288 L2G/Overdrive + 5,072 other = 21,360 e-content use
- Food for Fines: 215 items donated
- Upcoming programs:
 - Cookbook club – March 15
 - Remember When – March 18, Heritage Center
 - Seed Library opening (virtual program) – March 29
- New board members will be contacted to set up a time to meet with Joe and Pam for new board member board orientation.

NEXT BOARD MEETING

The next board meeting is Wednesday, April 13, 2022, 3:30 pm, ADPL.

ADJOURNMENT

Pam adjourned the meeting at 4:28 pm.

Respectfully submitted,

Jill Pfaff

