

**Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, February 11, 2026**

Board members present were Emmy Roorda, Jackie Barnes, David Schloegel, and Denise Waldie. Absent was Amanda Hastings. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Sarah Hellekson, and Jessica Alonge.

Sarah called the meeting to order at 3:30 pm.

ELECTION OF OFFICERS

Sarah informed the board Jackie and David have been appointed to the City vacancies. Emmy will continue her City appointment through the end of June 2026.

Emmy agreed to run the library board meetings until the County appointments have been made.

Jackie made a motion to delay the election of officers until the County has appointed two library board members, seconded by Denise. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of January.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY AS PAID, AND AMAZON TO BE PAID

Denise made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,576.50 Amazon EFT, seconded by Jackie. Roll call vote showed 4 ayes, 0 nays. 1 absent. Motion carried.

APPROVAL OF THE MINUTES

David made a motion to accept the January 14 minutes, seconded by Emmy. Unanimous aye. Motion carried.

REVIEW NEW MEMORANDUM OF AGREEMENT

Jessica reviewed the terms of the new Memorandum of Agreement with the library board.

MARKETING PLAN UPDATE

Joe reviewed the updated marketing plan with the board.

BOOKMOBILE UPDATE

Joe reported he received a second opinion regarding some maintenance concerns with the bookmobile. The mechanic confirmed the bookmobile engine has adequate power for the type of load it carries. A thermostat was replaced and new coolant added. The bookmobile has been running well since then.

COMMUNITY SURVEY DISCUSSION

The board decided by consensus to table the community survey discussion for now and bring it up at a later date.

BUDGET REVISION NEEDED FOR 2026

Joe informed the board there will need to be a 2026 budget revision due to increased funding received from the County.

REQUEST TO TRANSFER \$250,000 TO THE LIBRARY BUILDING FUND HELD BY CITY OF JAMESTOWN

David made a motion to transfer \$250,000 to the Library Building Fund held by the City of Jamestown, seconded by Jackie. Roll call vote showed 4 ayes, 0 nays. 1 absent. Motion carried.

NEW HVAC UNIT NEEDED FOR SCL

Joe reported the HVAC unit at Stutsman County Library will need to be replaced. It has been temporarily repaired to keep it running for now.

Joe requested the County seek bids for a new HVAC.

CONSIDERATION OF A NEW NAME FOR SCL

Denise made a motion to change the name of Stutsman County Library to James River Valley Library System – Shirley Meidinger Branch, seconded by Jackie. Roll call vote showed 1 aye, 3 nays. 1 absent. Motion failed.

The library board will reconsider the name and other suggestions at a later date.

LIBRARY SIGNAGE REQUEST TO CITY

David made a motion to request from the City what signage options would be available for the library, seconded by Emmy. Unanimous aye. Motion carried.

Joe requested that David follow up on it.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of January
 - Patron count: 5,184
 - Patron cards: 8,174
 - Libby/Overdrive usage: 2.580
 - Hoopla usage: 687 uses for a total of \$1,683.97
 - Item usage: 7,488
 - Computer usage: 634 (ADPL) and 130 (SCL)
- Program report
 - Tiny Art Show voting begins on Monday
 - Blind Date with a Book started this month and is very popular this year
 - Sweetheart Dance is coming up this Friday, Feb. 13, 5:30 - 7:30 pm

NEXT BOARD MEETING

Next regular board meeting Wednesday, March 11, 2026, 3:30 pm, ADPL.

ADJOURNMENT

Emmy adjourned the meeting at 4:32 pm.

Respectfully submitted,

Jill Pfaff