

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, October 12, 2022

Board members present were Pam Phillips, Robert Hoekstra, Char Freeberg, Emmy Roorda, Joan Morris, Gail Martin, and Jackie Barnes. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, and Friends member Katie Webster. Absent was City Ex-Officio David Schloegel.

Pam called the meeting to order at 3:30 pm.

APPROVAL OF THE MINUTES

Char made a motion to accept the September 14 minutes, seconded by Gail. Unanimous aye. Motion carried.

REMARKS FROM THE PRESIDENT

Pam requested that discussions be kept short in order to keep the board meeting to an hour or less.

RERPORT FROM THE FRIENDS

Katie reported the Friends held their annual meeting. At the annual meeting they decided to postpone the annual fundraising letter for a few months and new officers were elected or re-elected.

INTERVIEW REAL ESTATE AGENTS

Beth Keller with Re/Max Now and Austin Bauer with Keller-Williams Inspire Realty informed the board they would like to work together to help find property for a future library. The next step with the realtors will be to meet to discuss and view some properties the realtors suggest.

FINANCIALS

Joe gave the financial report for the month of September.

BILLS TO BE PAID, PAYROLL AS PAID, AND AUTO PAY AS PAID

Robert made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,369.40 Amazon EFT, seconded by Char. Roll call vote showed 7 ayes, 0 nays. 0 absent. Motion carried.

BOARD EXPECTATIONS AND CONDUCT AGREEMENT

Joe requested the board sign and return the updated Board Expectations and Conduct Agreement.

DISCUSSION OF CONSEQUENCES FOR VIOLATIONS

The library board discussed if there should be consequences for violations of the conduct agreement. It was decided by consensus to move on without making any decisions.

REQUESTED UPDATE FOR LIBRARY BEHAVIOUR POLICY

Joe requested the addition of the following to the prohibited list: "No patron may monitor, count, or surveil Library visitors without the express permission of the Library Board".

Robert made a motion to add the statement as presented by Joe to the Library Behavior Policy, seconded by Jackie. Roll call vote showed 5 ayes, 2 nays (Martin and Morris). 0 absent.

DISCUSSION OF LIBRARY FUNDING

Based on numbers she received from the State Library, Joan expressed concern that the library system receives too much money per capita. Joe replied that the county people are receiving excellent bookmobile services with a relatively low rural population paying for those services, resulting in a reasonable per capita of around \$29 for rural residents.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of September
 - Patron count: 5,333
 - Patron cards: 7,293
 - Libby/Overdrive usage: 1,581
 - Hoopla usage: 269 uses for a total of \$508.41
 - Item usage: 7,548
 - Computer usage: 547 (ADPL) and 72 (SCL)
- Staff meeting – discussed coming local authors' section and the issue of challenges to library materials and displays
- Halloween event – costumes and trick-or-treat

NEXT BOARD MEETING

Next regular board meeting Wednesday, October 12, 2022, 3:30 pm, ADPL.

ADJOURNMENT

Pam motioned to adjourn the meeting at 5:05 pm.

Respectfully submitted,

Jill Pfaff